AGENDA SADDLE RIVER BOARD OF EDUCATION REGULAR SESSION

WEDNESDAY, JUNE 25, 2014 – 7:30 PM LIBRARY OF WANDELL SCHOOL

CALL THE MEETING TO ORDER

OPEN PUBLIC MEETINGS ACT

ROLL CALL

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

	Present	Absent			
Ms. Arnold Ms. Connolly Ms. Feldsott Mr. Lasalandra Mr. Senger					
Others Present:					
FLAG SALUTE					
APPROVAL OF THE MI	NUTES:				
Motion to approve the mi May 27, 2014 BC	nutes of the follow E Regular and Ex	•			
Motion: Se	econd:	Vote:	Time:		
SUPERINTENDENT'S R	EPORT				
BUSINESS ADMINISTRATOR'S REPORT					
BOARD PRESIDENT'S	REPORT				
MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY					
AGENDA ITEMS AS PER ATTACHED					

COMMITTEE REPORTS

- 1. Finance/Budget Committee
- 2. Board Communications Committee
- 3. Technology Committee
- 4. Curriculum Committee
- 5. Renovation Committee
- 6. Wandell School Recreation Committee
- 7. Liaisons: Ramsey Board of Education

Northern Highlands Board of Education

- 8. Home and School Association
- 9. New Jersey School Boards Association/NJSBA Legislative Committee
- 10. Policy Committee
- 11. Health, Well-being, Safety and Transportation Committee
- 12. Liaison to Mayor and Council

COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS

MOTION TO ENTER EXECUTIVE SESSION

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

Second.

The public shall be excluded from discussion of the hereinafter-specified subjects: The general nature of these subjects is:

Litigation

Motion:

Personnel Issues

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Vota:

Time.

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MOTION TO ADJOURN	NEXECUTIVE SESS	ION AND MEETI	NG	
Motion:	Second:	Vote:	Time:	

SADDLE RIVER BOARD OF EDUCATION WEDNESDAY, JUNE 25, 2014 RESOLUTIONS – SUMMARY

ADMINISTRATION

A-782 Second Reading – Policy 3541 – Subscription Busing A-783 Anti-Bullying Bill of Rights Act Self-Assessment for 2013-2014 A-784

EDUCATION

E-756 Revision to Resolution E-742 – Tuition – Windsor Learning Center

E-757 Tuition – ESY Summer of 2014 – Rockland BOCES – Riverview HS

E-758 Developmental Pediatric Evaluation – Dr. Lisa Nalven

E-759 OT Evaluation – Kristie Woods – Summer 2014

E-760 Commission for the Blind Services - Non-Public Special Education Student - 2014-2015

HUMAN RESOURCES

HR-1081 Palumbo – Retirement

HR-1082 Amend HR-1020 Stipends for School Year 2013-2014

HR-1083 Superintendent Authorization for Hiring Staff on an Emergent Basis

HR-1084 Employment Contract – Palumbo - School Business Administrator/Board Secretary

HR-1085 Kim - Stipend - Wandell Rec Spring Art Club

HR-1086 Employment Contract – Logan - School Business Administrator/Board Secretary

HR-1087 Stipend Positions – Summer 2014 – Curriculum Revision

HR-1088 Stipend Positions - Summer 2014 - Leveled Book Room

FINANCE

F-2102 Payment of Bills - June 2014

F-2103 Line Item Certification

F-2104 Appropriation Transfers – May 2014

F-2105 Board Secretary Report - May 2014

F-2106 Treasurer Report - May 2014

F-2107 Agreement - Treasurer and Board Secretary Report

F-2108 Transfer of Current Year Surplus to Reserve

F-2109 Year End Bookkeeping Adjustments

F-2110 Acceptance of IDEA-B Grant for 2014-2015

F-2111 Agreement with Ramsey School District for Technology Services

F-2112 Travel – Contaldi, Stokes

F-2113 Authorization of Board Secretary to Pay Bills

F-2114 Acceptance of NCLB Funds for FY 2015

F-2115 Asset Control Solutions – Fixed Asset Inventory – 2014

F-2116 Renewal of Food Service Management Contract – Maschio's – 2014-2015

F-2117 Authorization of Renewal of RealTime Systems Contract for 2014-2015

F-2118 Licensing and Maintenance Agreement with Ed Data, Inc. for 2014-2015

ADMINISTRATION

A-782 SECOND READING - POLICY 3541 - SUBSCRIPTION BUSING

BE IT RESOLVED that the Saddle River Board of Education approves the second reading of Board Policy #3541 – Subscription Busing

A-783 ANTI-BULLYING BILL OF RIGHTS ACT SELF-ASSESSMENT FOR 2013-2014

BE IT RESOLVED that the Saddle River Board of Education approves for submission the Anti-Bullying Bill of Rights Act Self-Assessment for the 2013-2014 school year.

A-784 ACCEPTANCE OF DONATION FROM SADDLE RIVER ENVIRONMENTAL COMMISSION

BE IT RESOLVED to accept, with gratitude, the donation by the Saddle River Environmental Commission, of a tree, planted on the western side of the Wandell School property, which is dedicated to the Wandell graduating class of 2014.

ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE: Motion: Second: Vote:

EDUCATION

E-756 REVISION TO RESOLUTION E-742 - TUITION - WINDSOR LEARNING CENTER

BE IT RESOLVED to approve a revision to resolution E-742, an enrollment agreement with the Windsor Learning Center, a private school in Pompton Lakes, NJ for one special education student for the 2014 summer program, with an approximate tuition amount of \$5,900.00 and for the school year 2014-2015, with an approximate tuition amount of \$53,100.00.

E-757 TUITION - ESY SUMMER OF 2014 - ROCKLAND BOCES - RIVERVIEW HS

BE IT RESOLVED to authorize payment of tuition to Rockland County, NY BOCES for one (1) special education student who will attend an Extended School Year Program from July 7 to August 1, 2014, in the amount of \$4,278.00 plus transportation costs.

E-758 DEVELOPMENTAL PEDIATRIC EVALUATION - DR. LISA NALVEN

BE IT RESOLVED to approve Dr. Lisa Nalven to provide a developmental pediatric evaluation for a Wandell School Pre-K student at a fee of \$675.00.

E-759 OCCUPATIONAL THERAPY EVALUATION - KRISTIE WOODS - SUMMER 2014

BE IT RESOLVED to approve Kristie Woods to provide an Occupational Therapy evaluation for a Wandell Student Pre-K student for a fee of \$250.00 during the summer of 2014.

E-760 COMMISSION FOR THE BLIND SERVICES FOR NON-PUBLIC SPECIAL EDUCATION STUDENT – 2014-2015

BE IT RESOLVED that the Saddle River Board of Education approves a contract with the State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired to provide services for the academic year 2014-2015 for one special education student at Saddle River Day School for an amount not to exceed \$1,800.00, to be charged to IDEA-B funds.

<u>ALL</u>	EDUCATION	<u>MOTIONS</u>	BUND	<u>LED F</u>	OR.	SINGLE	<u> </u>	<u>ΓΕ:</u>
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Motion: Second: Vote:

HUMAN RESOURCES

HR-1081 PALUMBO – RETIREMENT

BE IT RESOLVED, upon recommendation of the Superintendent, that the Saddle River Board of Education accepts the retirement of Fred D. Palumbo, School Business Administrator and Board Secretary effective November 1, 2014.

HR-1082 AMEND HR-1020 STIPENDS FOR SCHOOL YEAR 2013-2014

BE IT RESOLVED to amend HR-1020 – Stipends for School Year 2013-2014 to read: BE IT RESOLVED, upon the recommendation of the Superintendent, that the Saddle River Board of Education approves the following annual stipends for the year 2013-2014:

Safety Patrol Coordinator Lisa Kilgallen \$1,000 Pro-rated beginning 10/15/13 Peer Mediator Coordinator Kerri Budds \$1,000 Pro-rated beginning 10/15/13 Character Ed Program Coord. Roberta Kleinbard \$500 Full year 9/1/13-6/30/14

HR-1083 SUPERINTENDENT AUTHORIZATION FOR HIRING STAFF ON AN EMERGENT BASIS

BE IT RESOLVED that the Saddle River Board of Education authorizes the Superintendent of Schools, Margaret Contaldi, to hire staff as needed on an emergent basis for the 2014-2015 school year.

HR-1084 EMPLOYMENT CONTRACT – PALUMBO - SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – 2014-2015

BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves the Employment Contract of Fred D. Palumbo, School Business Administrator and Board Secretary, which is on file in the Board of Education offices, for the period July 1, 2014 through June 30, 2015, which was officially approved by the Bergen County Executive County Superintendent on June 17, 2014.

HR-1085 CHRISTINA KIM - STIPEND - WANDELL REC SPRING ART CLUB

BE IT RESOLVED, upon recommendation of the Superintendent, the Saddle River Board of Education approves the following stipend award to Christina Kim to be paid \$2,625.00 from Wandell Recreation funds for duties performed in connection with the Wandell Rec Spring Art Club.

HR-1086 EMPLOYMENT CONTRACT – LOGAN - SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – 2014-2015

BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves the Employment Contract of Donna M. Logan as School Business Administrator and Board Secretary, which is on file in the Board of Education offices, for the period October 6, 2014 through June 30, 2015, or sooner if required, which will be submitted for official approval by the Bergen County Executive County Superintendent.

HR-1087 STIPEND POSITIONS - SUMMER 2014 - CURRICULUM REVISION

BE IT RESOLVED, upon recommendation of the Superintendent, the Saddle River Board of Education approves stipend awards for English Language Arts – Curriculum Revision to the following teachers for 8 hours during the summer of 2014 at \$80 per hour: Lisa Graziano, Kerri Budds, Laura Tarabokia

HR-1088 STIPEND POSITIONS - SUMMER 2014 - LEVELED BOOK ROOM

BE IT RESOLVED, upon recommendation of the Superintendent, the Saddle River Board of Education approves stipend awards for the Leveled Book Room to the following teachers for 8 hours during the summer of 2014 at \$80 per hour:

Rosalie English, Angela Penna, Aubree McLean

ALL HR MOTIONS BUNDLED FOR SINGLE VOTE:

Motion: Second:

Roll Call Vote: HS: JL: RA: IF: JC:

FINANCE

F-2102 PAYMENT OF BILLS - JUNE 2014

BE IT RESOLVED that the payment of bills for June 2014 as per the bill lists on file in the business office be approved.

F-2103 LINE ITEM CERTIFICATION

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F-2104 APPROPRIATION TRANSFERS - MAY 2014

BE IT RESOLVED that the appropriation transfers for the month of May 2014 as per the list on file in the business office be approved.

F-2105 BOARD SECRETARY REPORT - MAY 2014

BE IT RESOLVED that the Reports of the Board Secretary for the month of May 2014 be approved.

F-2106 TREASURER REPORT - MAY 2014

BE IT RESOLVED that the Treasurer's Report for the month of May 2014 be approved.

F-2107 AGREEMENT – TREASURER'S AND BOARD SECRETARY'S REPORTS

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of May 2014 are in agreement and on file in the Board Secretary's Office.

F-2108 TRANSFER OF CURRENT YEAR SURPLUS TO RESERVE

WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Saddle River Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Saddle River Board of Education has determined that <u>up to \$120,000</u> is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the Saddle River Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

F-2109 YEAR END BOOKKEEPING ADJUSTMENTS

BE IT RESOLVED that the Business Administrator is authorized to make all the necessary 2013-2014 year-end bookkeeping adjustments to the books and records of the District in order for them to be in compliance with GAAP.

F-2110 ACCEPTANCE OF IDEA PART B GRANT FOR FISCAL YEAR 2015

BE IT RESOLVED to accept the Grant Award (Grant Number IDEIA 462015) by the New Jersey Department of Education for the Individuals with Disabilities Education Act (IDEIA-B) for the fiscal year 2015 starting September 1, 2014 and ending August 31, 2015 in the amounts of \$135,764 for the Basic Grant (\$95,273 for Basic Public and \$40,491 for Basic Non-Public), and \$3,760 for Preschool Public Instruction.

F-2111 AGREEMENT WITH RAMSEY SCHOOL DISTRICT FOR TECHNOLOGY SERVICES

BE IT RESOLVED that the Saddle River Board of Education memorializes that it wishes to continue an agreement with the Ramsey School District to provide technology services on an "as-needed" or project-based resource option based upon the service outline as provided to Saddle River in 2013-2014.

F-2112 TRAVEL - CONTALDI, STOKES

BE IT RESOLVED that the Saddle River Board of Education approves the following staff travel:

Who: Margaret Contaldi, Glenn Stokes

What: Stronge Effective Evaluation System Inter-Rater Reliability Training

Where: Glen Rock, NJ
When: August 21, 2014
Costs: Registration: \$150.00

Transportation: \$0
Total: \$150.00

F-2113 AUTHORIZATION FOR BOARD SECRETARY TO PAY BILLS

BE IT RESOLVED that the Board Secretary be authorized to pay bills in between meetings of the Board of Education during the summer of 2014, and that these payments be approved at the next regularly scheduled Board meeting.

F-2114 ACCEPTANCE OF NCLB FUNDS FOR FY 2015

BE IT RESOLVED that the Saddle River Board of Education accepts the funds awarded to the school district by the NCLB grant for Fiscal Year 2015 in the following amounts:

Title II-A Total \$7,052.00 consisting of:

for Public School use 2,527.00 for Non-Public School use 4,525.00

F-2115 ASSET CONTROL SOLUTIONS, INC. - FIXED ASSET INVENTORY 2014

BE IT RESOLVED that the Saddle River Board of Education approves Asset Control Solutions, Inc. of Schaumberg, IL to conduct a plenary fixed asset inventory and report as of June 30, 2014 in preparation for the current year's Annual Audit, Insurance Report and Updated Property Record/Fixed Asset Report for a fee of \$1,500.00.

F-2116 RENEWAL OF FOOD MANAGEMENT SERVICE CONTRACT 2014-2015

BE IT RESOLVED that the Saddle River Board of Education renews its Food Management Service Contract with Maschio's Food Services, Inc., of Chester, NJ for Wandell Food Service Operations for the period of September 1, 2014 to June 30, 2015. Highlights are:

Current lunch price of \$4.00.

- Maschio Food Services guarantees a "no-cost" operation to the Local Education Agency.
- Projected profit for 2014-2015: \$10,000.00.
- Maschio's Management Fee will continue to be \$8,000 for the school year

F-2117 AUTHORIZATION FOR RENEWAL OF REALTIME SYSTEMS CONTRACT WITH THE SADDLE RIVER SCHOOL DISTRICT FOR 2014-2015

BE IT RESOLVED, under the recommendation of the Technology Committee, that the Saddle River Board of Education approves renewal of its contract with Realtime Information Technology, Inc. of Toms River, NJ for an Internet-Based Student Information System for the 2014-2015 school year for the following fees:

Annual fee including all upgrades \$5,710.00 Special Education Mgt Module 2,820.00

Student/Parent Portal .00 (included)

Total Annual Fee \$8,530.00

F-2118 LICENSING AND MAINTENANCE AGREEMENT BETWEEN ED-DATA AND SADDLE RIVER SCHOOL DISTRICT

BE IT RESOLVED that the Saddle River Board of Education wishes to enter into a licensing and maintenance agreement with Educational Data Services, Inc., acting as administrative agent for the Educational Cooperative Pricing System #26EDCP, effective immediately, with services through June 30, 2015, for a licensing and maintenance fee of \$1,000 for the school year 2014-2015, to include optional purchasing categories such as:

Art Supplies, Athletic Supplies, Audio Visual Supplies, Computer/Office Supplies, Copy Duplicator Paper, Custodial Supplies, Elementary Science Supplies, Fine Art Supplies, General Classroom Supplies, Health Supplies, Physical Education Supplies, Science Supplies, Technology Supplies, along with other categories mutually agreed upon by the district and Educational Data Services, Inc.

ALL OTHER FINA	ANCE MOTIONS BUNDLED FO	R SINGLE VOTE:
Motion:	Second:	Vote: